



The Bakken Museum

Tips for a Successful Field Trip

Thank you for choosing to visit The Bakken Museum. We look forward to hosting an electrifying experience for you and your students. The following is a list of recommendations that will ensure that your visit goes smoothly.

Next Steps

- Review your confirmation letter for your total fee and registration information.
- Contact The Bakken with updated student numbers and request a new invoice if numbers have changed.
- Submit your invoice to your school or district office.

Payment Policies

- Payment is required *on or before* the date of your workshop for the number of participants registered or the number of students actually attending, whichever is *greater*.
- Refunds will not be given if fewer participants attend than were registered.
- Changes to your registration must be received by email a *minimum* of 20 business days prior to your workshop date(s), otherwise you are responsible for the full invoice amount.
- Cancellations not made by email a minimum of 20 business days prior to your workshop date will incur a **\$50 late cancellation fee**.
- Changes and cancellations must be emailed to the K-12 Programs Manager, Bekki Burnette, at burnette@thebakken.org.
- You may bring one chaperone for every 6 students attending at no charge. *This includes teachers and teaching assistants. PCAs and paraprofessionals assigned to individual students are not counted in your chaperone number and always receive free admission.* Additional chaperones may come for \$10.00 each.
- Payment submitted after your field trip date will incur a **\$50 late payment fee**.
- If you have questions, email Bekki at burnette@thebakken.org or call (612) 926-3878.

Arrival

- Please review your confirmation letter to verify what time your group should arrive and depart.
- **Buses must drop-off and pick-up students at the 36th Street entrance, NOT Zenith Avenue.** Buses may also park on 36th Street.
- Please stay on your buses until a Bakken staff member comes to greet you.

Lunch

- Please bring your own food and beverages as there are no food or drink concessions available on-site.
- Lunches should be labeled with student's name and grouped together in boxes or grocery bags labeled with school and teacher name.
- School groups signed up for a Bakken/Pavek field trip will eat lunch at the Pavek Museum of Broadcasting.

Teachers

- Be prepared to split your class in half for *guided* exhibit tours (maximum of 16 students/group).
- Please have your students wear name tags.
- Do any of your students have implanted medical devices? Please let us know and inform the student and his/her family that, even though most electromagnetic fields in the environment will rarely affect the function of an implanted device, it is recommended you keep any item containing magnets at least 6 inches away from the device.

Museum Store

- The Museum Store is closed to field trips.

Pavek Museum of Broadcasting

- For questions about The Pavek Museum of Broadcasting, please contact them directly at 952-926-8198 or contact@museumofbroadcasting.org.

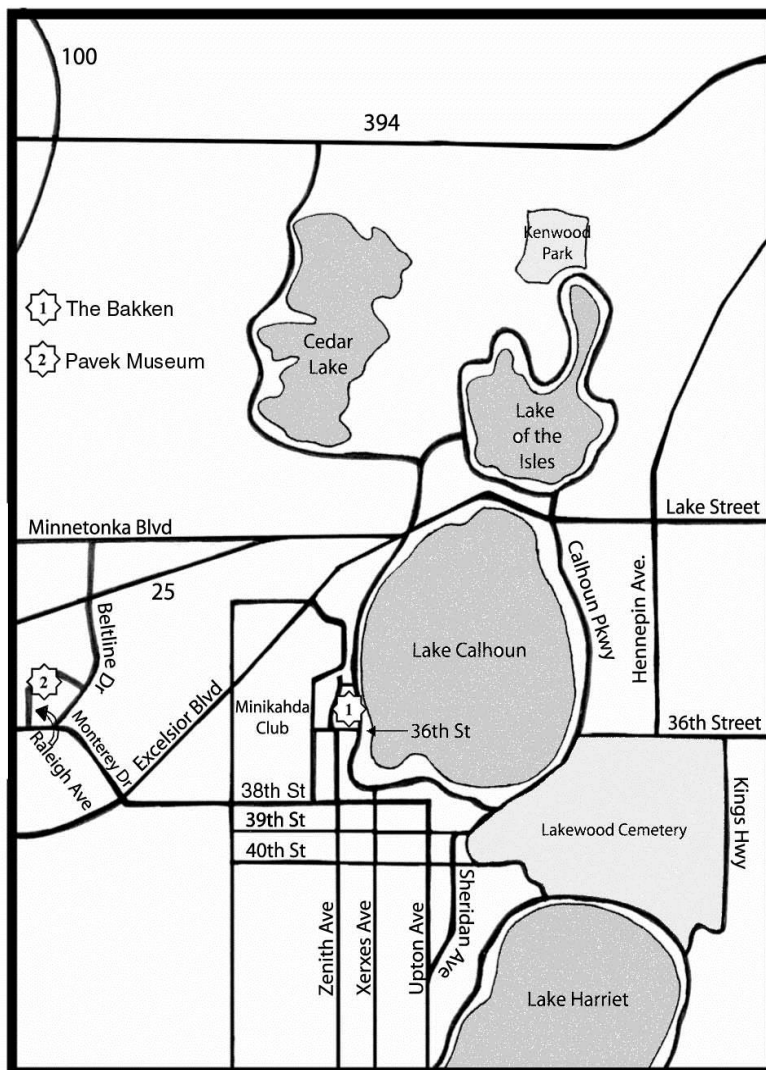
Traveling to The Bakken Museum:

- **Interstate 35W:** From Interstate 35W, exit at 35th Street/36th Street. Turn left on 35th Street (a one-way). Follow 35th Street to Nicollet Avenue, turn left. Go one block to 36th Street, turn right. Follow 36th Street until you reach the stoplight at East Calhoun Parkway (the lake will be in front of you), turn left. Follow East Calhoun Parkway until you reach the first stoplight at West Lake Calhoun Parkway, turn right. Follow West Lake Calhoun Parkway to 36th Street, turn left. The Bakken Museum's main entrance faces 36th Street (or turn right on Zenith Avenue, and turn right into the museum's parking lot). **Buses must park on 36th Street on the SOUTH side of the building.**
- **Western Suburbs:** From the western suburbs, follow Excelsior, Wayzata or Minnetonka Boulevard (Highway 3, 5 or 7) east to Minneapolis and merge right as these streets join with West Lake Street (near Lake Calhoun). Follow West Lake Street until you reach the first stoplight at West Calhoun Parkway, turn right. Follow West Lake Calhoun Parkway to 36th Street, turn right. The Bakken Museum's main entrance faces 36th Street (or turn right on Zenith Avenue, and turn right into the museum's parking lot). **Buses must park on 36th Street on the SOUTH side of the building.**
- **Interstate 94:** From Interstate 94, exit at Hennepin Avenue (south). Follow Hennepin Avenue until you reach Lagoon Avenue, turn right. Follow Lagoon Avenue as it joins with West Lake Street (near Lake Calhoun). Follow West Lake Street to West Calhoun Parkway (Calhoun Beach Club will be on the left), turn right. Follow West Lake Calhoun Parkway to 36th Street, turn right. The Bakken Museum's main entrance faces 36th Street (or turn right on Zenith Avenue, and turn right into the museum's parking lot). **Buses must park on 36th Street on the SOUTH side of the building.**



Traveling Between The Bakken and The Pavek Museum of Broadcasting:

- **Bakken to Pavek Museum of Broadcasting:** Take Zenith Avenue south toward 38th Street, turn right. Follow 38th Street to Monterey Drive. Monterey Drive becomes 36th Street, turn left. Follow 36th Street to Raleigh Avenue, turn right (3515 Raleigh Avenue).
- **Pavek Museum of Broadcasting to Bakken:** Take Raleigh Avenue south toward 36th Street, turn left. 36th Street becomes Monterey Drive. Follow Monterey Drive to 38th Street. Follow 38th Street to Zenith Avenue, turn left (3537 Zenith Avenue South).



1 The Bakken
3537 Zenith Avenue South
Minneapolis, MN 55416
612-926-3878
www.thebakken.org

2 Pavek Museum
3515 Raleigh Avenue
St. Louis Park, MN 55416
952-926-8198
www.pavekmuseum.org

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Phone: 612-926-3878 • Fax: 612-927-7265 • thebakken.org